**Board of Fire Commissioners**

**LINDENWOLD FIRE DISTRICT No.1**

**Monthly Board Meeting Minutes**

**Meeting Date:** September 19, 2016

**Meeting Place:** Fire Administration Building

**Meeting Called To Order:**   7:30pm

**Members of Board Present: Chairman –** Clifford Ruth

 **Vice Chairman –** Richard Paul

 **Treasurer –** Raymond McManus

 **Secretary –** Wayne Hans  **Commissioner –** Frank Weindel

 **District Clerk –** Kathleen Crockett

 **Solicitor –** Richard Tavani

**Salute the Flag**

**Sunshine Law** – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public.

The public portion will follow the regular business of the Board.

**Roll Call Commissioners** – Comm. Ruth

Comms. Paul, McManus, Hans and Ruth present. Comm. Weindel will be a few minutes late.

**Minutes of the Previous Meeting –** Comm. Ruth

Motion made by Comm. Paul, seconded by Comm. Hans to approve the regular meeting minutes of 08/15/16 as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Motion made by Comm. Paul, seconded by Comm. McManus to approve the budget workshop minutes of 09/12/16. Any questions? (hearing none) All in favor, ayes have it. Comm. Ruth abstained.

**Correspondence** – Cl.Crockett

**Cl.Crockett:** No correspondence to report.

**Treasurer’s Report** – Comm. McManus

As of 09/19/16:

TD Bank General Checking 33,107.44

TD Bank Money Market Account 563,193.10

TD Bank Money Market Capital 243,065.77

TD Bank Payroll Checking 19,642.51

TD Bank LEA Dedicated Penalty 7,461.36

TD Bank LEA Trust Penalty 16,036.10

Petty Cash 200.00

Total Current Assets 882,706.28

Comm. Weindel has arrived at the meeting 7:35pm.

Motion made by Comm. Hans, seconded by Comm. Paul to accept the Treasurer’s Report as read.

Any questions? (hearing none) Roll call vote, all yes.

**Payment of Bills** – Comm. McManus

**Comm. McManus:** In front of you, you have a list of 44 bills totaling $66,457.20.

Motion made by Comm. Paul seconded by Comm. Hans to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

**COMMITTEE REPORTS**

**Fire Department Equipment** – Comm. Paul

**Comm. Paul:** The bail-out kits that were ordered are in. There was an issue with a Scott CO meter at Battalion 1 with a bad sensor. They’re working on that to see if it still under the warranty.

**EFA Nolan:** No, it’s going to be fixed. I gave it to them in Wildwood. Brezee had the same thing happen to his. He bought his from Nat’s. They sent it back and sent a new one. Bates said the same thing.

**Turn-Out Gear** – Comm. Paul

No report.

**Recruitment / Membership** – Comm. Paul

**Comm. Paul:** Tonight we’ll be swearing-in 2 new members. Battalion 1 Mike Woods, and Battalion 2 Ismail Ocasio.

**Fitness Center** – Comm. Paul

**Comm. Paul:** We’re going to be ordering fans for the gym. It’s been hot in there, and EFA Nolan got the price for them.

Also under the gym, we have some issue with outside Police departments wanting to use the gym. I sent a question out to the Commissioners. I guess we can bring this up again to see if we want these outside Police departments to use it. There is also possibly a yearly fee for them, however the Board wants to proceed with that.

**Comm. Weindel:** What’s the fee Rich, what are you talking about.

**Comm. Paul:** Just something they could kick back to the Board.

**EFA Nolan:** Cliff suggested $50.

**Comm. Ruth:** Just so there is something that it isn’t all being brought back on Lindenwold taxpayers.

**EFA Nolan:** That’s not our Police department.

**Comm. Ruth:** Only outside of the Alliance or anything with the Lindenwold Borough, that’s my opinion anyway.

**EFA Nolan:** OK, I like it.

**S.O.G.’s –** Comm. Paul

**Comm. Paul:** I know the Alliance Chief’s met two weeks ago and they are in the process of changing and fixing the S.O.G.’s. That’s all I got.

**Building Maintenance / Grounds** – Comm. Hans

**Comm. Hans:** I want to get a hold of Quality Landscaping. I see the shrubs died again, I believe they were the ones they just put in again.

**Cl.Crockett:** Yes they were.

**Comm. Hans:** I’ll get a hold of them and get it squared away.

**Comm. Hans:** I’m going to get a hold of the asphalt company in reference to the front asphalt and new coat. As soon as he gets back to me I’ll get some numbers and see about getting that done.

**Health & Safety** – Comm. Hans

**Comm. Hans:** Physicals are set at Station 2 on October 4th starting at 5 o’clock. I believe everybody that needs to get done signed up for it.

**Cl.Crockett:** Everybody filled in for what is needed.

**Comm. Hans:** That’s all I have, thank you.

**Fixed Assets –** Comm. Hans

No report.

**Hydrants / Water** – Comm. Hans

No report.

**Insurance** – Comm. Weindel

No report.

**Incentive Program –** Comm. Weindel

No report.

**Uniforms –** Comm. Weindel

**Comm. Weindel:** We had the shirts come in, shorts and hats. I’m in the process right now of getting everybody hats.

**Fuel –** Comm. Weindel

**Comm. Weindel:** We had a problem at the Borough a few weeks ago that the gas pump went down, so the Wawa cards came in handy. It was all taken care of through that.

**Train Display –** Comm. Weindel

No report.

**Communications** – Comm. McManus

**Comm. McManus:** The radios are good.

**Apparatus** – Comm. McManus

**Comm. McManus:** The vehicles have been pretty good. They had to come down and have the air dryer replaced on the Engine. That was hanging up. I took it out to a call one day and by the time I got there I didn’t have any air left.

EFA Nolan and I are leaving next Monday as everybody knows and going over to look at the new boom for the truck. That’s all I’ve got.

**Computers** – Comm. McManus

**Comm. McManus:** Justin is still working on the computers for the Squad and Ladder. He hasn’t gotten back to me yet with what we’re going to do.

**Sale of Assets** – Comm. McManus

No report.

**Assist Personnel** – Comm. McManus

No report.

**Budget** – Comm. McManus

No report.

**Training Division** – Comm. Ruth

**Comm. Ruth:** The Training report for August was read aloud, a copy is attached to the minutes. Respectfully submitted, Steve Schwegel, Jr. & Justin Mastalski, Training Division.

**Office of Fire Prevention** – Comm. Ruth

**Comm. Ruth:** The Fire Official’s report for 08/15/16 - 09/19/16 was read aloud, a copy is attached to the minutes. For better Fire Protection, Michael Nolan - Fire Official, Michael Brezee & Timothy Shannon - Fire Prevention Specialists.

**Administration / Personnel** – Comm. Ruth

No report.

**Executive Fire Administrator’s Report –** E.F.A. Nolan

**EFA Nolan:** The report was read aloud by EFA Nolan, a copy is attached to the minutes.

**President’s Report –** Comm. Ruth

**Comm. Ruth:** President’s? (no President’s)

**Solicitor** – R. Tavani

**Sol.Tavani:** No Resolutions, I believe we have some swearing-ins. I don’t have anything for Public session. There was one Personnel issue to talk about in reference to Closed Session, or not, it can certainly wait. I’m working with the Chief on that issue. Thank you.

**Comm. Ruth:** It’s being handled, OK.

**Sol.Tavani:** Yes, it’s being handled.

**Resolutions** – Comm. Ruth

No Resolutions.

**Old Business** –Comm. Ruth

**Comm. Ruth:** Old Business? (hearing none)

**New Business** – Comm. Ruth

**Comm. Ruth:** Sol. Tavani swore in Ismael Ocasio and Michael Woods as Firefighters. Congratulations.

Any other New Business? (hearing none)

**Public Portion** – Comm. Ruth

Motion made by Comm. Paul, seconded by Comm. Weindel to open to the Public. All in favor, ayes have it.

(hearing none)

Motion made by Comm. Weindel, seconded by Comm. Paul to close to the Public. All in favor, ayes have it.

**Open to Commissioners –** Comm. Ruth

n/a

**Closed Session** – Comm. Ruth

n/a

**Adjourn** - Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Paul to adjourn the meeting at 7:47pm.

All in favor, ayes have it.